



# Board of Directors Meeting

## MINUTES

September 15, 2023  
8:30 AM

Place: Zoom

<https://us02web.zoom.us/j/9124257384>

**Call to Order:** Chairman, Mary Ann Dewan at 8:35 AM

**Roll Call:** Board Members Mary Ann Dewan, Catherine Kawaguchi, Julie Mitchell, Roxane Fuentes, Melissa Moore, Paul Johnson and Rebecca Andrade were in attendance. John Roach, Louise Taylor, and Arline Breslin from SEAC attended. Caitlin Jung and Barrett Snider from Capitol Advisors Group were present. Kenneth Hurst was unable to attend.

M CK

S PJ

V Unanimous

**Approval of Agenda**

## PUBLIC COMMENTS

Members of the public are welcome to address the board of directors on any item listed on the agenda or any other item of specific concern. Speakers are requested to limit their comments to four minutes unless the time is waived by a majority of the board members present. If a member of the public requests a response from the board, the chair of the board may ask the executive director to respond to them personally after the meeting or in writing or may direct the executive director to provide the board with additional information on a future agenda

## **BOARD OF DIRECTOR MEMBER REPORTS**

Members of the board of directors may make reports and communicate information to the entire board, staff, and public.

No reports were given.

## **INFORMATIONAL REPORTS AND PRESENTATIONS**

The staff and invited guests may present informational reports and presentations requiring no action by the board of directors on this agenda.

### **1. Activity Reports**

The Executive Director and Assistant Executive Director provide reports of their activities since the last Board Meeting.

#### Recommendation

Received for information and comment.

### **2. Membership Report**

A current Membership Report was provided.

#### Recommendation

Received for information and comment.

### **3. Financial Report**

The Board was provided Year-to-Date Financial Reports.

#### Recommendation

Received for information and comment.

### **4. Professional Development, Special Projects, and Services Report**

The Board is provided with a report of Professional Development, Special Projects, and Member Services from Louise Taylor and SEAC Independent Contractors.

#### Recommendation

Received for information and comment.

## 5. Legislative Update from Capitol Advisors

The Board is provided with an update of the current budget and legislative activities by Capitol Advisors

### Recommendation

Received for information and comment.

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## LEGISLATIVE SESSION: *For Action Items Requiring Board Action*

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The Board of Directors is in legislative session to act on items that are on the agenda. No action may be taken on any other items at this meeting. The chair presides, and Robert's Rules of Order are in effect

## 6. 2023 Election

Two Board Members' terms expire this year. Paul Johnson and Catherine Kawaguchi have both completed one full three-year term; therefore, they may serve an additional three-year term and wish to do so.

### Recommendation

Place both Paul Johnson and Catherine Kawaguchi on the ballot for the fall 2023 election

M PJ

S CK

V Unanimous

## 7. Discuss Legislative Action Day for 2023

The Board will discuss possible dates for Legislative Action Day in April 2024 in Sacramento:

April 8 and 9

April 15 and 16

### Recommendation

Following discussion, it was recommended that April 22 and 23 be set as Legislative Action Day.

**M** CK  

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**S** PJ  

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**V** Unanimous  

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**8. Consent Agenda and Routine Items off Business**

8A Minutes of Sept 15, 2023 Board Meeting.

8B Meeting Date and Locations

Friday, December 1, 2023, San Francisco (CSBA)

Recommendation

Accepted and approved as presented

**M** RF  

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**S** CK  

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**V** Unanimous  

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**9. Adjournment**

**M** JM  

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**S** PJ  

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**V** Unanimous  

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